



WAREHAM FIRE DISTRICT BOARD OF ENGINEERS

Chief John G. Kelley

Asst. Chief Patrick Haskell, 1st Asst. Engineer *PMH*

Asst. Chief Mark F. Rogers, 2nd Asst. Engineer *MR*

DATE OF MEETING: 10/30/25

LOCATION: 271 Main St., Wareham

MEETING OPENED: 10:02 a.m.

ADJOURNED: 10:22 a.m.

Called to Order by: A/Chief Patrick Haskell

Roll Call: A/Chief Patrick Haskell, A/Chief Mark Rogers

Attendees: Capts. C. McIntosh, C. Callinan, FFs B. Lacourse, E. Moretti,
Dispatchers M. Geggatt, Clerk/Treas. Lemieux,
Asst. Cl/Tr. T. Wilcox

Taking Notes: Office Mgr. Baker

CALL TO ORDER

A/Chief Haskell called the meeting to order at 1002 hrs.

MINUTES

A/C Haskell has Minutes from 6/12/25. A/C Rogers Motioned to accept, 2nd by A/C Haskell, voted 2-0-0.

CORRESPONDENCE

A/C Haskell has copies of an Interview letter to Dispatcher Mikayla Geggatt, the Job Description for Dispatch Supervisor, along with a list of questions to be asked during the Interview.

OLD BUSINESS

A/C Haskell reports that we are moving forward with the Verizon project.

A/C Haskell an Interview will be held at this meeting for Dispatch Supervisor. This position was posted (2) times and we will have a list of (5) questions to ask the candidate.

10:04 a.m.

INTERVIEW OF DISPATCHER MIKAYLA GEGGATT BEGINS:

C2: What makes you qualified to take the position of Dispatch Supervisor? What makes you a good leader?

MG: Being able to make good judgement calls, being professional and hard working.

C3: What would you do to handle any issues that come up, would you make changes if you thought they would benefit the Dispatch Center and the Department?

MG: I would try to improve how we handle General Orders, Computer issues that come up, First Due, and try to manage with less paperwork.

C2: How would you handle a disciplinary matter?

MG: I would make attempt to keep the "issue" within the Dispatch Center and try to determine how serious the matter is. If it couldn't be settled there, I would consult with an Asst. Chief for assistance.

C3: Would you maintain or create, affiliations with any professional organizations and are related to Dispatch communications and how would you ensure positive relations with the public?

MG: I would stay connected to APCO, the MA Supervisors' Group, always looking for ideas to offer improvement and training opportunities. I would provide the public with the best information based on their needs; if I couldn't provide answers, I would try to direct them to where they could find what they need.

MG: Thank you for the opportunity to interview today.

10:08 a.m.

Dispatcher Geggatt was dismissed from the Interview.

Asst. Chief Haskell commented that Dispatcher Geggatt definitely meets the criteria of what we're looking for. She has proven she does a good job as well as being positive and hard working. C2 wants to fill the position today.

A/C Haskell asked for a Motion to appoint Mikayla Geggatt as the Dispatch Supervisor, effective immediately, A/C Rogers Motioned in support, to appoint Mikayla Geggatt as Dispatch Supervisor today, voted 2-0-0.

NEW BUSINESS

None

MEMBERS REPORTS

Capt. C. McIntosh asked about the Probationary period for Recruits that are Certified FF I/II. How long before they can be promoted to Call FFs? A/C Haskell replied that has been discussed with Chief Kelley and A/C Rogers – we are creating a checklist to go by – more to come.

Capt. McIntosh, continued, asking about HIPPA laws concerning Injury Reports, where they appear, on phone, Dispatch Logs, etc. How do we document injuries? CI/Tr Lemieux stated that Injury Reports must have certain information redacted (as well as Incident Reports). Capt. McIntosh indicated that the recent Chief's injury was asked to be documented in the Log, he also asked about the status of the new G.O. re the release of Reports. (Chief Kelley drafted one and Karin forwarded it to CI/Tr Lemieux.) Capt. McIntosh asked does the BOE plan to release new Policies, etc. re what Human Resources is now responsible for.

Asst. CI/Tr Wilcox stated that we want to work on making certain documents easier for all to access in a secure way. The District website should provide a place where things can be accessed.

ANNOUNCEMENTS

A/C Haskell announces the FF Alex Estes and his wife have welcomed a newborn baby girl.

PUBLIC FORUM

None

ADJOURNMENT

A/C Haskell asked for a Motion to adjourn, A/C Rogers Motioned at 1022 hrs., 2nd by A/C Haskell, voted 2-0-0.

Attachments: List of documents and other exhibits referenced
All documents and other exhibits referenced

cc: Stations 1,2,3, Mechanic, District Clerk