

**Minutes of Joint Meeting of Water Commissioners  
and Prudential Committee**

Date of Meeting: February 13, 2017  
Transcribed by: Karen Tamagini  
Date Transcribed: February 21, 2017

**I Call to Order**

The meeting came to order at 5:30 p.m.

**Members Present:**

Edward Tamagini, Chairman  
John English, Vice Chairman  
Rick England, Clerk  
Andy Reid, Superintendent  
Andy Cunningham, Operations Supervisor  
Wendy Lemieux, Clerk/Treasurer  
Matt Underhill, IT Specialist  
Brian Antonevich, Kleinfelder  
Kirsten Ryan, Kleinfelder  
Larry Vandervetter, Kleinfelder  
Peter Lawrence, Tihonet Club

**II Signing of Bills**

Bills signed

**III Review of Minutes**

John English made the motion to accept the minutes of January 23, 2017 and January 27, 2017 as printed, second by Rick England.

**Vote: 3-0-0**

**IV Other Business**

**Accounting and Management Items**

Superintendent Reid reviewed the Budget Report provided through January 2017 with the Board of Water Commissioners.

The request for an abatement referencing 44 Obery Street, Plymouth, MA (Plymouth County Commission) to be investigated by Andy Cunningham.

Peter Lawrence (Tihonet Club) requested permission to be allowed to fish on the portion of the Maple Springs Stream acquired by the Wareham Fire District. The Tihonet Club will issue an insurance certification.

**Project Updates**

The Board of Water Commissioners reviewed the Draft of Updated Rules and Regulations.

The Board of Water Commissioners reviewed the Draft Employee Manual.

The Office 365 Outlook Essential's email fee will be discussed further with the Prudential Committee.

Matt Underhill presented the Board of Water Commissioners the Town's desire to switch Reverse 911 to RAVE for \$6500 yearly and split the cost with the Wareham Water District,

Larry Vandervetter, (Kleinfelder) presented the Board of Water Commissioners with a review of the Water Purification Plant PDR and a financial update.

Kirsten Ryan presented the Board of Water Commissioners a Draft flyer to be distributed to the public referencing the Water Purification Plant.

**7:37 p.m. Executive Session**

Edward Tamagini made the motion at 7:37 p.m. to adjourn to executive session – Exemption No. 3: To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and to return to open session.

**Roll call vote**

Edward Tamagini	Yes
John English	Yes
Rick England	Yes

**8:35 p.m. Return to Open Session**

**Contracts/Equipment:**

The Board of Water Commissioners held a discussion referencing contracts.

**Motion:**

John English made the motion **the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award a contract to Kleinfelder, Inc. in the amount of \$65,000.00 for VueWorks Facility Module Development for the work as defined in the attached proposal, second by Rick England.**

Vote: 3-0-0

**Motion:**

Rick England made the motion **the Board of Water Commissioners accepts the Water Superintendent's recommendation to modify the contract to Theodore S. Hatch from 25 hours to 35 hours not to exceed in the amount of \$2,500.00 for services associated with the transition to a bank lock box for the work as defined in the attached proposal, second by John English.**

Vote: 3-0-0

**Motion:**

Rick England made the motion **the Board of Water Commissioners accepts the Water Superintendent's recommendation, and amend the contract to Dr. John Tobiason on a time and material basis not to exceed \$2,000 (\$5,000 total effort) for the support services during pilot testing, second by John English.**

Vote: 3-0-0

**Motion:**

Rick England made the motion **the Board of Water Commissioners accepts the Water Superintendent's recommendation, and award a contract to OSD Engineering Consultants, in the amount of \$4,600.00 for emergency response annual training as defined in the attached proposal, second by John English.**

Vote: 3-0-0

Superintendent Reid reviewed the Draft FY18 Budget with the Board of Water Commissioners,

No Public Comment

The next Board of Water Commissioners meeting will be held on February 21, 2017.

**Adjournment**

Rick England made the motion to adjourn the meeting at 9:30, second by John English.

Respectfully submitted by: Karen M. Tanigiani

Attest: Rick England

Date Approved: 3/6/17