

Minutes of Meeting of Water Commissioners

Date of Meeting: July 10, 2023
Transcribed by: Karen Tamagini
Date Transcribed: July 21, 2023

I Call to Order

The meeting came to order at 5:30 PM

Members Present:

Edward Tamagini, Chairman
John English, Vice Chairman
Rick England, Clerk
Andy Cunningham, Superintendent
Wendy Lemieux, Clerk/Treasurer
Shane Lydon, Operations Supervisor
George Barrett, Prudential Committee Chair

Accounting and Management Items:

Signing of Bills

Bills signed

Review of Minutes

Motion:

Rick England made the motion to accept the minutes of July 7, 2023 as printed, second by Edward Tamagini.

Vote: 2-0-1

II Abatements

Superintendent Cunningham informed the Board of Water Commissioners he issued the abatement of \$748.63 for Acct. 45680 (1 Papermill Road, West Wareham, MA 02576).

III Purchase Orders

Haley Ward (Task Order #3)

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and awards to **Haley Ward for on-call consulting services in FY-24 in relation to the signed Master Services Agreement.** in the not to exceed sum amount of **\$7,000.00**, estimated as 3-4 hours of effort per month for 12 months, second John English.

Vote: 3-0-0

Haley Ward (Task Order #4)

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and awards to **Haley Ward for Hydraulic Model set up, calibration and hosting of the District's Hydraulic Model in Water Gems in FY-24** in the not to exceed sum amount of **\$7,000.00**. Funding for this project will be from Water Department Expense water fund 061.0500.5234 – "Consulting / Audit / Engineering", second John English.

Vote: 3-0-0

Northern Data Systems

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and

awards to **Northern Data Systems** in the not to exceed sum amount of **\$5,446.00**, for **Annual Renewal**, second Edward Tamagini.

Vote: 2-0-0

IV Discussions

The Board of Water Commissioners had a Discussion referencing Haley Ward Task Order #5, Update of District Water Supply and Management Plan.

V FYI

Notes from Meeting held 6/6/23, with State Official, Engineer, and Town of Rochester re: Rochester re: MBTA project design and District.

Tentative 36 Month Schedule for Hazard Mitigation Grant procurement and construction schedule.

Superintendent Cunningham updated the Board of Water Commissioners on Year End CIP Fees Collected

VI Private Hydrant Annual Fee Discussion

The Board of Water Commissioners had a discussion referencing increasing Private Hydrant Fees.

VII Future Staffing

The Board of Water Commissioners had a discussion referencing New Hires including an Assistant Superintendent.

VIII Next Board of Water Commissioners meetings

- a. Monday July 24, 2023 – 5:30 PM
- b. Monday August 7, 2023 – 5:30 PM

IX Adjournment

Rick England made the motion to adjourn at 7p.m., second, John English.

Respectfully submitted by: Edward M. Tamagini

Attest: John English

Date Approved: 7/31/2023